

2020 Daybreak Farmers Market

Policies and Guidelines

Vendor Handbook

Viewing this document is required before submitting your application. Submittal of application assumes you have viewed this document and serves as your electronic signature as such.

Farmers markets build, nourish and inspire communities. The vision of the **Daybreak Farmers Market (DFM)** is to be a place where Daybreak and the surrounding communities have direct access to local and sustainable food; where education is available to learn skills for seasonal, healthy living; where local farmers, ranchers and artisans are stimulated and nurtured; where local food packers and producers can thrive and expand. We are supporting our community and helping stimulate the local economy by investing in our vendors, volunteers and employees, offering marketing support and education to our vendors, and offering artisan quality products created by Utahns for Utahns.

Participation in the DFM means you accept and agree to being part of a community of entrepreneurs who have each other's best interest in mind and agree to partner with all vendors in creating a fun, friendly, No Trace Left Behind event. By submitting your application, you agree to support and adhere to all market rules and regulations.

No Trace Left Behind is our commitment to the Daybreak Community - Vendors are responsible for both having a trash receptacle at their booth, for removing their own trash from the event and for leaving their space spotless.

Daybreak Farmers Market 2020 Hours

Every Saturday, June 20th – October 31st, 2020
9:00 am to 1 pm

Types of Vendors

- Farmers/Growers
- Ranchers/Animal Products
- Packaged Food
- Prepared Food
- Artisan and Craft
- Musician
- Non-Profit

PLEASE NOTE - We do not have a category for multi-level marketing companies, franchises, or vendors selling products not made or grown by the seller. Certain exceptions apply, please contact farmersmarket@livedaybreak.com for information on whether your business qualifies as an exception.

The **Farmers/Growers** category is for vendors that sell raw agricultural products and/or products made with ingredients they have grown or raised themselves. Fruit, vegetables, grains, nuts, flowers, bedding plants, potted plants, and bulbs that are raised on the applicant's farm are included in this category. Bedding plants and potted plants must be grown from seed, plug cutting, bulbs, or bare root.

The **Ranchers/Animal Products** category is for the following:

Meat – Meat vendors must raise the animals to be considered in this category. Natural, grass-fed, pasture raised, or organic meat products are preferred. Retail sales of meat require a Department of Agriculture certificate before selling at the market.

Honey – Honey vendors must be involved in the entire lifespan of beekeeping, harvest and production of honey. Bottled honey requires a department of Agriculture certificate before selling at the market.

Eggs – Eggs must be harvested from fowl that is raised and cared for by the vendor. Eggs can be sold at the market without a Department of Agriculture certificate. Temperatures must be controlled (45 degrees F or lower) or product will be removed. Vendor category is determined based on the majority of products sold at the booth. If eggs or other animal product are the primary product, vendor category is Rancher/Animal product. If produce is the primary product, vendor category is Farmers/Growers.

Dairy – Dairy vendors must raise the animals that produce the milk used for their dairy products to be considered in this category. Dairy required a Department of Agriculture certificate before it may be sold at the market.

The **Packaged Food** category includes food items that are prepared or processed in any manner before arriving at the Daybreak Farmers Market as well as food that is prepared at the market for immediate consumption.

Packaged Foods are regulated by the Department of Agriculture. They must be prepared in either an approved & licensed commercial kitchen or licensed cottage kitchen. It is the responsibility of the vendor to obtain all of the required permits and approval from the Department of Agriculture before vending in the DFM. A copy of the "Food Establishment Permit" **must be provided electronically** to Market Management and posted in plain view at the booth. Products made in a Licensed Cottage Kitchen must be clearly labeled as such.

The **Prepared Food** category includes items that are prepared at the Daybreak Farmers Market for immediate consumption. This category falls under Salt Lake Valley Health Department regulation and requires a temporary event permit for each day product is sold. Electricity is very limited at the market location, and it is recommended that any vendor needing electricity bring their own generator.

It is important that each vendor understands these regulations and the necessary steps for compliance before submitting an application. The Daybreak Farmers Market is in no way responsible for advising or ensuring that vendors of any type have the required licensing.

The **Artisan & Craft** category is for Utah artisans who make or design everything they sell. Artists must make or design their products in order to be considered for this category. We do not allow any products that are sourced from outside of Utah or outside of the United States. We look for diverse, unique products.

Sub categories include: jewelry, glass work, leather work, mixed, paper crafts, photography, textiles, woodwork, ceramics, sculpture, personal care, metalwork, printmaking, painting home décor, etc.

The **Musician** category is local Utah Musicians who live and create in Utah. There is no application fee, no booth fee, no compensation. Musicians may accept tips and sell their music and branded merchandise.

The **Non-Profit** category is for non-profits who can demonstrate 501(c) 3 status, are active in Utah and in our local communities. There is no application fee, and the booth fee is \$10/Saturday. This is a non-refundable fee.

All Vendors - Please note the following:

- No more than 2 non-profits will be invited to be at the market each week.
- Non-profits will be granted a booth space if they are in good standing and have paid all fees.
- All Vendors - Dates are reserved on a first come, first served basis. Booth space fees must be paid to reserve your space.
- All Vendors - Payment is non-refundable, no exceptions.
- Non-profit must contact Market Director at farmersmarket@livedaybreak.com if you need to cancel or change one of your dates. Regular change/cancellation policies apply.
- All Vendors - Your space is approximately 10' x 10'. We do not provide any equipment. You must bring your tent, tent weights, and any other equipment you need.
- Religious and political groups, petitioning, and signature gathering are not allowed at the Daybreak Farmers Market. Any organizations found to be in violation of this will be asked to leave with no refund.
- Non-Profit Vendors - You must upload a copy of your 501(c) 3 designation to the application form.
- We ask that all vendors and organizations advertise the Daybreak Farmers Market on their web sites or in social media outreach. Please request a logo from farmersmarket@livedaybreak.com

2020 Season Fee Schedule

		Per Saturday	Half Season	Entire Season
Application Fee New Vendor	\$30			
Application Fee Returning Vendor	\$15			
Farmer Grower		\$25	\$150	\$250
Rancher/Animal Product		\$25	\$150	\$250
Packaged/Prepared Foods		\$30	\$275	\$525
Art & Craft		\$30	\$275	\$525
Musician	\$0	\$0	n/a	n/a
Non-Profit	\$0	\$10	n/a	n/a

APPLY:

Prospective Daybreak Farmers Market vendors must apply to the market [from the Daybreak Farmers Market website.](#)

All vendors who are approved to vend are required to provide a Certificate of Liability Insurance in the amount of one million dollars (\$1,000,000) or greater to participate in the Market. Devine Productions and Daybreak Community must each be named as an "Additional Insured" on the Certificate. If you already have general liability or other type of business insurance, speak with your agent about adding DP/DC. If you do not currently have insurance, please plan to get insurance BEFORE June 1, 2019, or before your first market date.

Your insurance certificate must be uploaded to Daybreak Farmers Market via the Google Forms application form prior to vending at the market.

Market Rules and Regulations

The Daybreak Farmers Market puts great value in the work and effort you make in preparing for markets and events. Please carefully review the following policies and remember that they are subject to change at any time. Any changes will be delivered to all vendors via the email provided in their application. Notification will serve as your acceptance of any change, unless we hear back from you via email regarding the change. It is your responsibility to communicate all market policies and information to your staff prior to market day.

APPLICATIONS

- All vendors are required to complete the online application and pay a non-refundable application fee. The application fee for returning vendors is \$15, and for new vendors is \$30. **Application fee must be paid before your application will be reviewed.**
- Submitting application and paying application fee do not guarantee acceptance into the Daybreak Farmers Market.
- All application fields are required including (but not limited to) Utah Sales Tax ID, Business mailing address and phone number, product descriptions, sample photos of products from each category, description of your business, and valid email address. **All market communication is delivered via the primary email you provide on your application.**
- Each application is reviewed by market directors. We look carefully for a broad range of products that will enhance the DFM experience. If a vendor is invited to join us for their selected market dates they will be sent an invoice for all booth fees; application status will only be marked 'approved' once all fees are paid in full. PLEASE NOTE: invitation to join the DFM is not a guarantee of a booth space. **Booth space is reserved once payment for booth space is made in full.**
- **Space in the market is sold on a first paid basis;** please keep in mind that space may sell out between the time a vendor is invoiced and when they make their payment. **NO REFUNDS** for any reason including cancellations, changes and/or no-shows.
- Booth fees are never refundable, and vendors are required to provide **at least 72 hours advance notice** if they will not attend a scheduled market date. Notice must be sent via email to farmersmarket@livedaybreak.com **prior to 5pm the Wednesday before the scheduled market date.** Failure to provide required notice will result in a \$50 penalty fee. This fee will be invoiced to the vendor and is required to be paid prior to load-in on the next market date. Late arrivals (after 8:30 am) and early departures (packing up prior to 1pm) will be billed as cancellations and are subject to this same fee.
- There is no minimum number of Saturdays required for any type of vendor, but discounted booth space is available to those that commit to ½ or whole season attendance.

MERCHANDISE

- Vendors must submit a complete list of what they will sell at the market and may not sell any types of items not approved and shown in their market application.
- Reselling is not allowed. Vendors must make or grow their products. There are a few very specific exceptions to this, which are addressed in the application process. Please email us at farmersmarket@livedaybreak.com if you feel your product is an exception to this rule.
- DFM has the right to ask vendor to remove products from their booth at any time without refund or adjustment to booth fees.
- We do not provide exclusivity for any vendor and/or merchandise/product type.
- **There will be no more than two of any certain vendor type at the market on any given Saturday, in order to protect the vendors by not oversaturating the market.**

SALES TAX

- All vendors, with the exception of farmers that sell **only freshly grown produce/plants** grown by them, are required to collect sales tax from their customers and remit the sales tax to the Utah State Tax Commission. This is accomplished through a Special Event Sales Tax Form (you cannot remit these taxes on your usual form). DFM will request these licenses from the State of Utah, and we will assign you a license number for the season.
- Tax forms will be given to you early in the season, on the first or second Saturday you attend.
- **HOWEVER** - Sales tax collections and remittances are the **sole responsibility of the sellers**. If you are accepted into the market and are subject to sales tax collection, we will submit your information to the Utah Special Events State Sales Tax Office at the end of the season and they will get in touch with you regarding how to file your State Sale Tax with them.
- If you do not receive the proper forms or have tax questions, contact the Special Event department directly at specialevent@utah.gov or 801-297-6303.
- DFM is not responsible for your sales tax licensing – **we provide these licenses as a courtesy only.**

OPERATIONS

- The Daybreak Farmers Market operates on scheduled dates no matter what the weather is – RAIN, SHINE, SNOW or WIND; no refunds for cancellations or no shows due to weather or any other reason. No shows and cancellations will be fined as outlined above.
- Vendors who cancel/no-show **3 market dates without notifying DFM Market Director 3 days in advance via email (farmersmarket@livedaybreak.com)** will be denied participation on remaining dates with no refunds.
- **LOAD-IN:** Vendor set-up begins promptly at 7:00 a.m. **Access is via W 11400 S (W Daybreak Pkwy) and Kestrel Rise Road ONLY.**
- Load-in access via vehicle begins at 7 am and ends at 8:30 a.m. - no vehicles will be allowed into the venue after this time. All cars must be out of the venue by 8:30 a.m. Please note that

failure to arrive prior to 8:30 a.m. will convert your status to CANCELLED for that day, and your vendor fee will be forfeited.

- Load-in procedure:
 - a) Check-in with Market Director at the market entrance at Kestrel Rise and 11400 to confirm booth assignment.
 - b) Drive **ON THE RIGHT SIDE OF THE ROAD** to your assigned space and stop there, in the right lane, to unload, **leaving the left lane clear for other vehicles to move past you.** Vendors with **OVERSIZED VEHICLES** or **TRAILERS** must be on-site for load-in no later than 7:30 am so as not to interfere with traffic flow and neighboring booths.
 - c) Quickly unload equipment/merchandise to your space and remove your vehicle from the venue **immediately** – **DO NOT begin set-up with your vehicle in the venue.**
 - d) Park vehicles in designated vendor parking areas (see below) and return by foot to your space to continue with booth set up.
 - e) If you arrive after 8:30 am please park in vendor parking before checking in. You will need to load your booth equipment in by hand, wagon, handcart, etc.
- **VENDOR PARKING** is located in the parking lot behind CupBob/Nest/Espokes. There is also plenty of free parking along both Daybreak Rim and W 11400/Daybreak Pkwy. **Please park as far away from the market as possible to leave nearby parking available for your customers.**
- **SETUP** must be completed by 8:45 a.m.
- **STAFFING** – booth must be staffed for the entire market time, by either the vendor or someone the vendor has assigned to represent them. No vendor or representative is permitted to pack up and/or load-out prior to 1pm. Vendors that leave early or pack up merchandise before 1pm will be charged a \$50 fee for that day, payable before being allowed back in the market.
- Unless DFM staff cancels the market due to extreme circumstances that are outside of our control, all vendors are required to stay until the market closes at 1 p.m. – again, rain, shine, snow or wind. Any vendor found packing out or gone prior to 1pm will be billed a cancellation fee of \$50.
- **CLOSE OF MARKET** procedure:
 - a) Vendors may not stop selling before 1pm. You may stop selling at 1 pm, but if you have customers please feel free to sell until foot traffic subsides, or until 1:30, whichever comes first.
 - b) Breakdown canopy & displays and move all equipment/merchandise to the curb so that vehicles can pull into market to load, and a vehicle can be pulled up parallel to your curb.
 - c) Vendor vehicle load out access begins after 1:15pm (see LOAD-OUT procedures).
 - d) Vendors are allowed **one vehicle at a time** in the venue.
 - e) Please try to be broken down and loaded out by 2 pm.
- **LOAD-OUT** access is **EXACTLY THE SAME AS LOAD-IN** - via W 11400 and Kestrel ONLY. All other streets in the venue are **EXIT ONLY**.
 - a) Street will only be opened to vendor vehicles when DFM staff determines it is safe and there is sufficient passage for vehicles and room for active loading on the curbs. This is typically after 1:15 pm.

- b) As mentioned above, please try to be loaded up and out by 2 pm. We take the Road Closed Signs down at 2 pm.
 - c) Vendors may not wait in line on W 11400 or on Kestrel Rise for load out to open – all traffic must continue moving and is not allowed to block traffic or cause fire lane and public safety issues.
 - d) Once the street is open to vendors - **DO NOT drive into the venue until your booth and merchandise have been removed from the street and EVERYTHING is ready for loading.**
 - e) Please always drive slowly and cautiously, follow all traffic laws, and please be patient.
- **TRASH** - Vendors are required to carry out their own trash as part of our zero-waste efforts. Vendors found using DFM and/or Daybreak Community trash receptacles are subject to a \$100 fine (per occurrence) and may be denied participation to future market dates.
 - Vendors are required to call or text DFM Staff (801-903-3856) in the event that they are unable to make the market or, due to emergency, are unable to stay through the end of the market day. Failure to do so could result in denial of your participation on your remaining market dates without refund of any deposits/booth fees already paid. Please contact us at farmersmarket@livedaybreak.com if you have any questions on this policy.
 - Price, terms of sale, bartering etc. are between buyer and seller only. All sellers agree to abide by fair business practices. DFM makes no guarantees of sales/revenues to any vendor.

FOOD VENDORS

- Foods made primarily for consumption at the market are called "Prepared Foods" and there are many rules and regulations about these products. Government fees to sell prepared or ready to eat food may apply. We advise potential vendors consult the Salt Lake County Health Department regarding temporary events. More info can be found here: <https://slco.org/health/food-protection/temporary-food-events/>
- Here is the link to the Temporary Health Permit for food vendors: <https://slco.org/health/food-protection/temporary-food-events/> If you plan to be with us for over 14 Saturdays, we recommend the Seasonal Permit for best value. Please remember to complete your application to SLCO prior to 12 days before your market date to avoid the \$35 late fee to SLCO.
- Food that is prepared and packaged off site (and NOT offered for sampling) is regulated by the Dept. of Agriculture: [CLICK HERE for UDA Website](#)
- Per Utah regulations all permits must be displayed in your booth or you will not be allowed to offer prepared or sampled foods on site.
- Sampling is permitted at the DFM provided that the person handling the food has a current food handler permit, a hand washing station, and abides by all food safety standards. {Food Handler Permit must be electronically uploaded with your application.}
- Food Vendors preparing items with the use of propane and/or electricity must be pre-approved in the application process. Space is limited.
- Propane cooking equipment must be 5 ft. from the public and 5 ft. from both your & your neighbors' canopies or structure and be secured with caution tape. DFM has allowed for these space requirements in your placement. All vendors using propane will be required to provide a sketch of their booth set up showing compliance with all space regulations and to be approved by the Fire Marshal.
- Food vendors must provide their own liability insurance and add a rider naming Daybreak Farmers Market and Daybreak Communities as additional insureds.

- Canned and bottled drinks are permitted for sale by Prepared Food vendors.

Farmers/Growers/Animal Product Vendors

- Farmers/Growers/Animal Product Vendors must be registered with the Utah Department of Agriculture or Health Department if they process, prepare, package or offer samples of produce and display registration in booth. Dept. of Agriculture 801-538-7159.
- Potentially Hazardous Foods, noted as PHFs (ex: meat, cheese, eggs, hummus, juice, yogurts, etc) must be kept at 41 degrees or less.
- Farmers/Growers/Animal Product Vendors must keep a thermometer at booth if selling PHF's.
- Farmers/Growers/Animal Product Vendors giving samples must have a wash station, food handler's permit and must register for a seasonal permit with the Salt Lake County Health Department. To apply, contact the Salt Lake County Health Department or apply online at <http://slco.org/health/food-protection/temporary-food-events>
- Farmers/Growers/Animal Product Vendors should display signage designating whether their produce or animal product is organically or conventionally grown or wild caught/sourced, where it was grown and by whom. Organically grown produce is not required to be certified organic.

BOOTH SET UP

- Vendors are responsible to provide all equipment needed, including canopies, base weights, tables/chairs, power cords and other items. This is the sole responsibility of the vendor. No equipment is provided by DFM.
- Spaces are either 10 x 10 ft. OR 10 x 20 ft. in size on asphalt street surface – Kestrel Rise is a flat surface. Spaces will be marked. Vendors are not permitted to set up merchandise outside the dimension of the booth space they are assigned.
 - a) White canopies 10 x 10 ft. are acceptable for use in the 10 x 10 spaces and are preferred. If you have a branded tent that is not white you may use your branded tent. If your tent is not white and it is cost prohibitive to buy another tent, use the one you have.
 - b) A 25 lb. base weight is MANDATORY for EACH LEG of your canopy. **Weight requirements are double if you have side-walls on your canopy.** Vendors must have proper weights to use their canopy. Weights must be secured/tied to each leg of your canopy. If you do not have weights you will not be allowed to use your canopy.
 - c) AT NO TIME is it permissible to attach your tent to any other vendor's tent in any way. Vendors found attaching their tent to an adjacent vendor tent will be asked to break down and leave immediately. This is a safety hazard.
 - d) Awnings are allowed.
 - e) Vendors may place signage (i.e.: a-frames, sign boards) outside the footprint of their booth, but it may only extend up to 1 foot outside your booth footprint.
- Vendors should respect one another's space and right to sell their products without intrusion.
- Problems with other vendors should be discussed with DFM Staff.
- Vendors are not permitted to play music in their booths or create any type of disturbance that is audible in an adjacent booth.

- NO HAWKING is allowed. This means no calling out to people who have not expressed an interest in your booth. Additionally, we do not allow leaving your booth to approach market attendees for the purpose of drawing them into your booth.
- Alcohol, smoking and vaping are not permitted anywhere in the market venue by either vendors or attendees.
- DFM Staff reserves the right to move or reassign vendor locations to enhance or facilitate the event structure and/or safety as deemed necessary. Booth requests and assignments are never guaranteed and subject to change without notice/refunds.
- DFM staff has the authority to move and reassign vendor spots to enhance or facilitate market operations at our sole and absolute discretion.

ELECTRICAL

- We are no longer providing electricity. If you need electricity please bring a quiet generator.

INSURANCE

- The Daybreak Farmers Market and Daybreak Communities are not liable for any injury, theft or damage to either the buyer or the seller or their property, arising out of or pertaining to preparation for or participation in the Daybreak Farmers Market; whether such injury, theft or damage occurred prior to, during, or after the hours of operation of the Daybreak Farmers Market.
- Vendor further agrees to indemnify and hold harmless both the Daybreak Farmers Market and Daybreak Communities for and against any and all claims for such injury, theft and/or damages. Seller assumes full liability for their vehicles, structures, fixtures and the product(s) they market or sell and, by participation in the Daybreak Farmers Market, hereby agree to hold the Daybreak Farmers Market/ their representatives and/or Daybreak Communities and/or their representatives harmless against any and all claims such as but not limited to: injury, theft or damage by any buyer, seller, or other persons resulting from or pertaining to the use, consumption, marketing tactics, display, negligence or disposition of seller's products, vehicles, fixtures or structures.
- Vendors are required to carry liability Insurance naming both the Daybreak Farmers Market and Daybreak Communities as additional insureds.

OTHER

Vendors are required to be aware of and follow all local, city, state, and federal laws and regulations. All required sales tax collections and remittances are the sole responsibility of the vendor/seller.

Daybreak Farmers Market guests and attendees are allowed to have pets on leash and must clean up after their pets.

Pets are NOT allowed at/in vendor booths or in close proximity to food.

Sales of any kind are prohibited at the DFM unless the seller has applied and has been approved to sell at the DFM.

If you suspect theft or if a life-threatening emergency occurs, please call 911 first.

Booths and cash boxes should never be left unattended.

DFM Staff has the authority to ask any vendor to remove himself/herself and/or any product from the market and reserves the right to refuse acceptance, participation and continued participation (without refund) to any vendors who do not comply with market rules and regulations and/or do not meet market standards which include, but are not limited to: all local, city, state, and federal laws and market rules & regulations. Booth fees will NOT BE REFUNDED.

FINES (per occurrence)

- Failure to leave booth space clean: \$25
- Failure to be set up and ready to operate at Market opening time - \$50
- Early break down fee -\$50
- Failure to notify Market Manager with required notice of non-attendance - \$50
- Licenses – Failure to provide electronic copies of legal and health department required documents will result in loss of market space until documents are in order, with no refunds.
- Reselling - \$50 First offense, suspension Second offense, expulsion from market Third offense. No refunds.
- Using Daybreak Community garbage cans - \$100

Continued behavior as outlined in the Fines section could result in expulsion from the market with no refund.

By applying to and participating in the market, vendors agree to all rules & regulations outlined above and the following policies:

Legal Agreement

By submitting an application to the Daybreak Farmers Market, I agree to the terms and conditions listed in the DFM Market Guidelines. Vendors in violation of these guidelines may forfeit their participation without a refund.

The Daybreak Farmers Market (DFM), Daybreak Communities and LiveDAYBREAK welcome all regardless of race; color; national or ethnic origin; age; religion; disability; sex; sexual orientation; gender; gender identity and expression (including a transgender identity); genetics; veteran status; and any other characteristic protected under applicable federal or state law.

To the fullest extent permitted by law, Vendor agrees to indemnify, defend, protect, release and hold harmless the DFM, Daybreak Communities, LiveDAYBREAK and their respective directors, officers, managers, employees, representatives, partners, agents, assigns, and legal representatives (collectively, the "Indemnitees"), from and against any and all claims, demands, losses, damages, causes of action, suits and liabilities of every kind (including all expenses of litigation, court costs, and attorney's fees), for injury to or death of any person, or for loss or damage to any real or personal property, and any civil or criminal fines or penalties, arising in favor of any third party or any Indemnitee, in connection with or arising out of, directly or indirectly, or in any way incidental to, the performance of Vendor of the Daybreak Farmers Market Guidelines and Procedures, Vendor's participation in the Daybreak Farmers Market, or any actions or inactions of Vendor in connection with such participation.

Daybreak Farmers Market reserves the right, at any time and at our sole and absolute discretion, to suspend or remove any vendor for any reason at any time, with or without prior notice. DFM also reserves the right at our sole and absolute discretion to rescind a previous booth assignment at any time for any reason.

When submitting an application, an electronic signature is required. This signature serves as a binding legal agreement between the DFM and the applicant.

DFM will hold anyone working at a vendor booth responsible for understanding and adhering to guidelines and policies. Vendors are required to understand and follow all local, city, state, and federal laws and regulations. All required sales tax collections and remittances are the sole responsibility of the vendor.

The Daybreak Farmers Market is an apolitical and non-religious organization and does not allow promotion of any political party or individual, or any religious belief within DFM boundaries.

Commitment to the Daybreak Farmers Market

In no way will my staff or I antagonize or mistreat another vendor or festival patron or DFM Staff Member during the event. Should this occur, I understand that I have waived my rights as a vendor, shall be removed from property and no refund shall be given.

Vendor Handbook Guideline

The Daybreak Farmers Market Vendor Handbook may be revised and updated from time to time. When this happens, all vendors will receive an updated version, with changes highlighted, and will be required to accept the new handbook version in order to continue to participate in the market.

CONTACT INFORMATION:

Daybreak Farmers Market

www.daybreakfarmersmarket.com

Stephanie Devine Market Director

farmersmarket@livedaybreak.com 801-903-3856

Utah Department of Agriculture and Food

Division of Regulatory Services (certificate of registration) – at.utah.gov – 801-538-7100

Utah's Own Program – <https://www.utahsown.org> - Ryan Parkinson – 801-538-4913

State of Utah Tax Commission

Special Events Division

Tax.utah.gov/sales/specialevents

210 North 1950 West

Salt Lake City, UT 84134

801-297-6303

specialevent@utah.gov

Salt Lake Valley Health Department

Food Protection (temporary event permits)

<http://slco.org/health/food-protection/temporary-food-events/>

788 E. Woodoak Lane (5380 South)

Murray, UT, 84107

385-468-4100

Food Handler Permit (required for sampling)

Take the course on line (\$30) <http://slco.org/health/food-protection/food-workers/>

Please read this entire document. Fill out the information below, sign and date, and upload your signature page indicating that you have read and understand this agreement, and that this agreement dictates your participation in the Daybreak Farmers Market.

Vendor Name

Business Name

Signature

Date